



EUROPEAN ASSOCIATION OF REMOTE SENSING LABORATORIES  
ASSOCIATION EUROPÉENNE DE LABORATOIRES DE TÉLÉDÉTECTION  
Secretariat, Wasserweg 147, 48149 Münster, Germany  
E-mail : [secretariat@earsel.org](mailto:secretariat@earsel.org)  
<http://www.earsel.org>

27 March 2018

To

**Members of  
European Association of Remote Sensing Laboratories**

Dear Friends, Dear Colleagues,

EARSeL is seeking candidates to the four offices in the Bureau, who are willing to serve with their capacities the common interest of the Association, to bring new ideas within the team, to demonstrate management abilities, and to represent our Association.

According to the present EARSeL Statutes, every two years the Bureau members need to receive approval to continue or the posts shall be filled with new persons originating from Member laboratories. In July 2018 the EARSeL Council of elected National Representatives shall vote during the **38<sup>th</sup> EARSeL Symposium in Chania** on the offices of Chairperson, Vice Chairperson, Secretary General and Treasurer.

The **Chairperson** needs to have visions as to the future of the Association, and to see how it may adapt to changing circumstances. He/She is responsible for the coordination of SIGs. The Chairperson should be willing (and able) to make time for attending meetings organized under the EARSeL banner, or should designate another Bureau member to do so. The Chairperson should also be able to attend other important international meetings to “fly the flag” whenever time and finances permit. He/She shall maintain external contacts, especially to the sponsoring agencies. The Chairperson is also responsible for seeing that duties are done, and should be prepared to write a “Letter from the Chairperson” to the EARSeL members twice a year.

The **Vice Chairperson** should be able to deputize for the Chairperson at various meetings, when the latter is unable to attend. He/She is responsible for the scientific level of meetings. Either the Chairperson or Vice-Chairperson should be on the Scientific Committee of meetings EARSeL is involved in to ensure as high a scientific level as possible. The Vice-Chairperson should coordinate EARSeL’s various publications and the EARSeL Symposium proceedings. Reviewed Workshop proceedings should be left to the local workshop organisers.



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The **Secretary General** is in charge of the administration of the Association and is its “mouth-piece” or spokesman. He/She, too, should be willing to represent the Association at various meetings. He/She is responsible for drafting various information documents/reports/letters that the Association sends to its members and external contacts. Together with the Chairperson and the Treasurer, he/she is responsible for the drafting of the annual report. The Secretary General also looks out for any Invitation to Tender (ITT) or Announcement of Opportunities (AO) in which EARSeL might participate.

The **Treasurer** is responsible for keeping the finances of the Association healthy and for preparing the report for the annual General Assembly. The day-to-day book-keeping is looked after by the EARSeL Secretary, but the Treasurer should oversee this from time to time. The Treasurer shall negotiate the budgets of Symposia and Workshops with their organizers in coordination with the other Bureau members.

We invite anyone interested to face the challenge and serve our Association to declare her/his **candidacy** by e-mail to the Secretariat ([secretariat@earsel.org](mailto:secretariat@earsel.org)) at the latest on **27.04.2018**.

Candidates are asked to submit the following information:

- (a) Current position and possible active services to the Association
- (b) Personal data and academia
- (c) The reason for joining the Bureau
- (d) Visions for the engagement in EARSeL
- (e) Office preference
- (f) Other information that may assist Council members to evaluate the application

Best regards

Jean-Christophe Schyns  
Secretary General