

Dear members of the EARSeL association,

The mandate of Council members will expire soon and therefore every country within EARSeL will have to elect its deputy for the next four years.

The role of Council member is really important as described in the EARSeL statutes (see page 2 of this document)

As described in the EARSeL statutes, the position of Council member is open to any representative of a member laboratory.

The first step of the process is the call for candidacies in each EARSeL country.

The second step will depend on the results of the call for candidacies. 3 options are possible:

1. In countries with no candidacy a second call will be launched. If there are still no candidates after the second call, it will be proposed to the previous Council member to stay in the function.
2. In countries with only one candidate the election process will be considered as completed.
3. In countries with more than one candidate the member laboratories of this country will have to vote for a candidate. The candidate with the greatest number of votes will win the election. In case more than one candidate receives the highest number of votes, a second round will be organized between the candidates. If no consensus is found after these different steps, it will be up to the Bureau to appoint the Council member.

The schedule of the election process is as follows:

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| • Launch of call for candidates in each country | October 2017 |
| • Reminder | November 2017 |
| • Deadline for candidacy submission | December 2017 |
| • Sending of Election ballots to EARSeL laboratories | February 2018 |
| • Reminder | April 2018 |
| • Deadline for votes | June 2018 |
| • Official approval of elections results | July 2018 |

To submit your candidacy please use the link: <http://earsel.org/council-election/>

Two Council meetings are organized each year: the first in January-February and the second during the EARSeL Symposium (usually in June-July). The participation of Council members to at least one meeting per year is recommended.

Jean-Christophe SCHYNS
EARSeL secretary general

Statutes stipulate about the Council:

"The Association is governed by a Council consisting of one representative of each of the countries that have Member Laboratories. Laboratories in two or more countries may agree to be represented by one member of Council. Member Laboratories shall elect their representative to Council by country or by a group of countries.

A representative's term of office shall be four years, renewable for further terms.

The national representatives of individual countries are elected after a regular call prepared by the EARSeL Bureau. The call is prepared in quadrennial periods.

Decisions shall be taken by a simple majority of present representatives, except in circumstances provided for by the Statutes.

The Council shall elect the Chairperson, the Vice-Chairperson, the Secretary General and Treasurer of the Association who shall constitute the EARSeL Bureau. The Council is entitled to remove any member of the Bureau from their office.

The Council shall approve the annual budget of EARSeL prepared by the Bureau, and the final annual accounts of the previous year.

The Council shall choose the organizer of the annual EARSeL Symposium and its location at least two years in advance.

The Council shall elect an auditor for the period of two years who shall audit the accounts of EARSeL annually.

Other organizations may each appoint a representative to the EARSeL Council in an advisory capacity after a MoU is signed between the organization and EARSeL."